

# Study Tools

The screenshot shows the CONCORD 5.12.1.1 STUDY TOOLS interface. The search bar contains "Jesus water". Below it, the "Search Options" menu is open, showing "Stemming" (enabled), "Case Sensitive Search" (disabled), and "Range Search" (enabled). The "Range Search" section shows "John" and "SH" with a page range of "1-600". The "Proximity Search" section shows "3" sentences and verses. A "Reset" button is visible at the bottom right of the options menu.

**Search Box:**  
Enter a word(s), phrase, or citation (ex. SH 16:26) to search.

**Search Options Menu:**  
Click to open search options.

**Stemming:**  
Include variations of a search word in the results; joy will also find joyful, joyous, joys, etc.

**Case Sensitive:**  
Search for upper or lowercase words specifically.

**Range Search:**  
Limit results to a specific book or book and page range. Enter a book abbreviation and optional page range.

**Learn More:**  
Read help articles about the Search Options menu.

**Reset:**  
Click to deactivate all Search Options (search word(s) will remain in the search bar).

**Clear All:**  
Click to clear all search terms and selected search options.

**Search:**  
Click to populate search results after activating Search Options.

**Toggle/Blue Boxes:**  
Click the toggle to turn on/off a search option. A blue toggle is activated, and adds a blue box below the Search Box.

**Clear:**  
Click to remove a particular range criteria.

**Proximity Search:**  
Find 2 or more words near each other in the books by entering the number of sentences, verses, or paragraphs to search.

Click the arrows to change search criteria to Sentences & Verses (all books), Paragraphs (only MBE books), Sentences (only MBE), or Verses (Bible and Hymnal).